

QUALITY ASSURANCE POLICY

At the University of Girona Foundation we manage the continuous training programmes of the University of Girona.

We operate as an active stakeholder, generating new activities through the identification of new professions, emerging fields and gaps in the labour market. Other professional groups may also have input into this range of programmes.

The training provided by the Foundation can be classified as follows:

Own studies of the UdG

- Own Master's Degrees
- Postgraduate Diplomas and Courses
- Specialist Diplomas and Courses

Others

- Symposia, conferences, seminars, workshops and studies
- Summer Campus training (La Universitat a l'Estiu)

Over the years, our main tasks have been evaluation (gathering and analysis of data that accredits and certifies our qualifications), the improvement in the quality of our academic activities and improvements in management. From this point forward we aim to foster the work lines already initiated on the basis of the following principles:

1. The quality assurance policy of the Foundation emanates directly from the general quality assurance policy of the University of Girona.
2. Quality for us consists of the following:
 - Carrying out a process in accordance with the implemented procedures, which have been designed taking into account the various stakeholders involved and which include mechanisms to prevent errors and incorporate improvements.
 - Carrying out our activities to the best of our ability with the goal of constant improvement.
 - Ensuring that the final quality offered to users is the result of planned and systematic actions for continuous improvement and for error prevention, detection, control and correction, for the duration of this process.
3. The quality of our services and products is governed exclusively by contractual demands and by the wishes and expectations of users.

3. The analysis of the needs and expectations of stakeholders (students, teaching staff, employees, public authorities and society in general) forms the basis for establishing and maintaining the quality management system. Innovation in training programmes is crucial for the quality of our activities.
4. The F UdGIF wishes to attain a level of quality in the activities and services it provides that makes it a benchmark for continuous training.
5. The F UdGIF wishes to maintain and broaden the external recognition of the quality of its activities and services.
6. The F UdGIF is committed to fulfilling all the applicable legal requirements and regulations in its training activities.
7. Every employee of F UdGIF is responsible for the quality of their work. Their commitment makes it possible to progress in the evaluation and improvement of quality at the Foundation. The management of the F UdGIF is responsible for fostering the implementation of the quality policy and goals, reviewing its execution through internal audits.
8. The application of this policy demands the active integration of all the Foundation's personnel. The pillars of the management's strategy for achieving this integration are motivation, internal training and training for quality. The management of the F UdGIF is committed to developing the capacities of its employees through continuous training in order to achieve professional and efficient standards and organisation.

Managing Director of the University of Girona: Innovation and Training,

Maria del Pilar Marquès Gou.